

Simmons Fulham Dispersal Policy

This policy has been created to ensure that to the best of the ability of management and staff, customers departing the venue, leave in a quiet and orderly manner and do not cause disturbance in the vicinity of the venue. Specific resources will be deployed and tactics use with the aim of preventing any disturbance or inconvenience to nearby residents and businesses.

- **Allocation** - Security & managers will be allocated a dispersal position at the start of the shift. They will move to that position when instructed by most senior manager on duty or Head of Security.
- **Internal Dispersal** – During the last twenty minutes of trading, music volume & tempo will be changed along with increased lighting. This is with a view to enabling customers to depart gradually. Security will be positioned to monitor the number of guests leaving the venue. A member of security will also check that the toilets are free from patrons. Once the venue is clear of people inside, remaining security will assist with external dispersal.
- **External Dispersal** – Security will be sited with the intention of deterring guests from loitering outside the venue. Security will direct people either way down North End Road towards nearest transport links.
- **Outside Area** -Security will be positioned on the front door at egress to ensure customers are keeping noise down and moving away from the venue.
- **Transport Info** –Security will be trained & deployed during dispersal to give public transport information to guests as they leave the venue. Various night buses depart from around the area. Licensed mini cabs are also available to be booked at the venue.
- **High Visibility** – All Security will be wearing high visibility vests during dispersal.
- **Communication**- all security will be ‘walking and talking’ people away from the venue, continuously, open arm stance to direct customers down the street. Where necessary they will form a line to walk groups and the last patrons away from the venue repeating this process as customers come out in stages.
- **Managers** – one manager will remain with security to oversee dispersal and instruct as necessary, on peak nights a second manager will assist with the internal dispersal as required.
- **All security and management will remain in radio contact until instructed to sign off by the GM or head of security.**

Security Dispersal Allocation

The following is an example of security & manager allocated dispersal positions For peak trading occasions.

Dispersal Positions	
Manager	Front Door – immediate area exit control to direct security as necessary
Manager	Internal – oversee location of internal security (When second on Duty)
1	Front Door Exit Control –direct people to the nearest transport links and away from the venue in a quiet and orderly fashion
2	Main Room- Starting in the pool table area- Slowly direct people to finish their drinks and direct them to the door to leave the area quietly

3	Main Bar- From Back Female toilets- Slowly direct people to the exit and ask them to leave the area in a quiet and orderly fashion
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I have read and understood the Dispersal Policy for Simmons Fulham. I understand the various positions and roles that I may be required to undertake at the end of the night and will follow further instructions on the night accordingly.

Signed _____ Badge No _____

Signed Manager _____ Date _____